

**CIVIL SERVICE COMMISSION – COUNTY OF KERN
1115 Truxtun Avenue
Bakersfield, California 93301**

Regular Meeting
Monday, June 10, 2024
5:30 p.m.

THIS MEETING WILL BE HELD IN THE BOARD OF SUPERVISORS CHAMBERS

**AMERICANS WITH DISABILITIES ACT
(Government Code Section 54953.2)**

The Board of Supervisors Chambers is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Civil Service Commission may request assistance at the Human Resources Division – County of Kern or by calling (661) 868-3910. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance, whenever possible.

All Civil Service Commission agenda item supporting documentation is available for public review at the County of Kern Human Resources Division, 1115 Truxtun Avenue First Floor, Bakersfield, CA, 93301 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the 72-hour posting period and prior to the meeting will also be available for review. This disclosure does not pertain to closed session items and/or those that are not otherwise public.

PUBLIC SESSION

1. Public Presentations

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on this agenda or wishing to place the item on the next agenda and over which the Commission has jurisdiction. Please note that no response is required from the Commission or staff and no action can be taken on non-agenda items; however, the Commission may instruct staff to place the item on the agenda for a future meeting. Speakers are limited to three minutes. Please state and spell your name for the record before making your presentation.

***CONSENT AGENDA:** All items listed with asterisk (*) are considered routine and non-controversial by Commission staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or public comments were submitted for discussion. If discussion is desired, the item will be removed from the consent agenda and will be considered in listed sequence.

***2. Approval of Minutes:** Regular Meeting on *Monday, May 13, 2024* **APPROVE**

***3. Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures; **APPROVE**

- 9364 Technology Services Manager
- 9365 Human Services Program Specialist-DP-DHS
- 9366 Program Specialist I/II - Bilingual
- 9367 Human Resources Specialist I - Non-Confidential - DP - Sheriff
- 9368 Sheriff's Dispatch Assistant - Shift
- 9369 Public Works Maintenance Worker I/II/III - Mojave / Rosamond
- 9370 Public Works Maintenance Worker I/II/III - Tehachapi
- 9371 Heavy Equipment Mechanic - Mojave / Rosamond
- 9372 Heavy Equipment Mechanic - Tehachapi
- 9373 Public Works Maintenance Technician I/II - Mojave / Rosamond
- 9374 Public Works Maintenance Technician I/II - Tehachapi
- 9375 Disposal Site Gate Attendant - Mojave / Rosamond
- 9376 Disposal Site Gate Attendant - Tehachapi
- 9377 Highway Painter / Senior Highway Painter - Mojave / Rosamond
- 9378 Highway Painter / Senior Highway Painter - Tehachapi
- 9379 Cook
- 9380 Sheriff's Sergeant - DP
- 9381 Senior Deputy Sheriff - DP
- 9382 Assistant Director of Human Services-DP-DHS
- 9383 Deputy County Counsel I/II/III/IV/V
- 9384 Engineering Manager - DP - PW
- 9385 Deputy Probation Officer III - DP - Probation
- 9386 District Attorney's Lieutenant - Countywide Promotional
- 9387 Systems Analyst I/II
- 9388 Library Associate - Shift - DP
- 9389 Senior Child Support Customer Service Representative

4. Revised Specification(s): The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **APPROVE**

- a. Eligibility Worker, Item No. 8038
- b. Human Services Technician, Item No. 3753
- c. Senior Deputy Probation Officer, Item No. 3464

5. Petition and Challenging Petition for Non-Coterminous Decertification/Severance of the following County Classifications from Service Employees' International Union, Local 521: Deputy Public Defender I/II/III/IV/V – Bargaining Unit 2; Public Defender's Investigator I/II/Senior – Bargaining Unit 3; and Public Defender's Investigative Aide – Bargaining Unit 3: Vacate June 17th hearing date and approve June 19th and 26th hearing dates. **APPROVE**

- 6. Civil Service Officer:** Civil Service Commission to discuss possible revisions to the Civil Service Officer job specification and salary.
- 7. CSR 1800 Investigations and Timelines:** Counsel to the Civil Service Commission to provide report on status of Rule 1800 investigations.
- 8. Commission Officer Items/Report:** Civil Service Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Officer's activities.
- 9. Human Resources Division Items/Report:** Chief Human Resources Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Human Resources Division that are pertinent to Commission business.
- 10. Commission Member Presentations or Announcements:** On their own initiative, Commission members may make a brief announcement or a brief report on their own activities (Government Code § 54954.2 (a)).

Adjourn to Closed Session: The Commission will adjourn to closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of public employees or to hear complaints or charges brought against employees by another person or employee. If an employee chooses to have his or her matter heard in public session, it will be heard at this time, prior to adjournment to closed session.